Programs Team Internship

Since 1987, the REFB has been helping our neighbors in need and currently operates 12 innovative programs under three strategic initiatives –
• Every Child, Every Day;
• Senior Security
• Neighborhood Hunger Network.

The Programs Team Intern position involves field work and an administrative component.

The ideal candidate will have:
• A great attitude and willingness to work on all kinds of projects in our Programs including Diabetes Wellness Program, Senior Basket, Groceries to Go, Station 3990.
• Interest in hunger issues
• Commitment to working with diverse communities
• Reliability, responsibility, and a strong work ethic
• Good customer service and interpersonal skills
• Ability to work independently and collaboratively
• Willingness to communicate in multiple languages
• Flexible schedule

Duties and Responsibilities:
• Attend an initial training to learn all aspects of programs of interest
• Attend and assist at food distributions at various locations in Sonoma County
• Sign up participants at food distributions
• Learn and maintain participant database
• Follow up phone calls for special issues

To apply, email your resume and cover letter to Maria Fuentes, mfuentes@refb.org along with your interests and dates of availability with the subject heading “Programs Team Internship”.