NOTE: PLEASE READ, CHECK THE APPROPRIATE BOX, DATE/SIGN BELOW ON A COPY OF THIS LETTER AND RETURN A PDF OF THE SIGNED COPY VIA EMAIL TO THE DESIGNATED CORPORATION STAFF PERSON.

The undersigned, being a member of the Board of Directors of the Redwood Empire Food Bank, hereby affirm that I have received and read this letter regarding my duties as a member of the Corporation's Board of Directors, prohibitions on conflicts of interest, and the Nonprofit Integrity Act, and that I **[check the applicable box below]:**

- ☐ attended the annual Board of Director's meeting at which the Corporation's legal counsel presented these issues.

- ☐ was unable to attend the annual Board of Director's meeting at which the Corporation's legal counsel presented these issues to the Board, but I am familiar with my duties as a Board member, the rules prohibiting conflicts of interest, and the Nonprofit Integrity Act. If I have questions about these subjects, I will contact the Corporation's legal counsel.

DATED: _____ _____

Signature

_____

Print Name