



Value Market Cashier

Type of Employment: Part-time- 15 to 18 hrs per week Monday – Friday 1 pm to 7 pm; Saturday 10 am to 7 pm. Variable and flexible schedule.

Purpose of Position: Our goal is to provide excellent customer service, present a well-organized and efficient market and maintain and display high quality fresh produce. All personnel are expected to work to fulfill that goal. As a clerk, you are expected to know the operation of the cashiering process as well as broad store product knowledge.

Principal Job Responsibilities: Cashier

- Greet customers as they enter the store. Create the opportunity to interact to ensure their shopping experience is excellent.
- Cash handling - You are responsible for dispensing accurate change. Your cash drawer count is your responsibility.
- Know the produce mix. Review new products and produce each week to ensure familiarity with all items.
- Efficiently and accurately process each order. Keep your check stand clean and well stocked with supplies.
- Understand WIC processing – The program has very specific guidelines that you are responsible to know.
- Monitor the “look” of the store – we expect the Value Market to have a clean, tidy and organized appearance at all times.
- Cleaning – the shelves, floors and cases need to be cleaned daily.
- Restock product – you will need to restock the grocery, dairy, deli and frozen food shelves throughout the day.

Essential Functions:

- Friendly, helpful attitude with customers, co-workers and volunteers.
- Bi-lingual, Spanish
- Accuracy in handling of money.
- Ability to follow instructions and direction given by manager or supervisor.
- Ability lift up to 50 pounds and stand at a check stand for several hours at a time.
- Willingness to be flexible in tasks performed.
- Willingness to follow all safety instructions.
- Ability to work evenings and weekends.
- Regular attendance mandatory.
- In the event of a disaster, after ensuring that home and loved ones are safe, make every effort to communicate with management and be available for work.